

FOAS Board Meeting Minutes  
8/24/09 4:00 p.m.

Present at the meeting: Cindy Bennett, Carolyn Waterbury-Tieman, Verity Mathews, Kerri Peterson, Jennifer Gorena, Tracy Lovan, Rita Polzin, Joy Henderson, Terri McGraw, Marilyn Cunningham, Shmault (sp?), Donnia Krebs.

1. Call to order at 6:01
2. Minutes – minutes from September. Motion to approve by Kim Kearns seconded by Jennifer Gorena. Minutes approved.
3. Treasurer's Report – Tracy Lovan treasurer

Current assets \$14,000 CD, Checking Account 18,421.30 and Market Investment \$117,285.70.

Tracy is still working on eliciting additional sponsors for the upcoming production season.

4. President's Report

- Jennifer Brown reported to Cindy that Box Tops has raised \$237.00
- PA system to be installed in October in the Multi Purpose Room. Has a mixing board to hold electric instruments and a microphone on a cord.
- Sally Phillips working with Cindy Bennett and Mr. Gillespie to acquire piano. May need a deposit on short notice.
- Discussion of assignment of money allotted to teachers. Request from Ms. Harris, she will look into prices she needs for some additional math programs.

5. Arts Facilitator – Carolyn Waterbury-Tieman

- Discussion of fund raiser to sell chocolates with SCAPA logo. Approximately \$250 to create the plate to print on the chocolate. Need to order minimum of 150 and they cost between 40cents to \$1 make depending on complexity. Toby Moore at Ruth Hunt candy is the contact.
- Carl Paulnak presentation on Oct 29<sup>th</sup> at 7:30 at SCAPA in the Multi Purpose Room. He will be talking to all SCAPA students that afternoon during class time. He will also have a master class with high school students on Oct 30<sup>th</sup>. Carolyn has invited various community members to participate from a variety of different arts organizations. FOAS to fund

cookies for evening event. Arts reps to call families to let them know about this event.

- Mark O'Connor will be coming to school on October 28<sup>th</sup> during majors, he is an internationally renowned violinist.
- Carolyn needs 10 parent volunteers for college fair at Lexington Catholic High School on October 22<sup>nd</sup>. Carolyn to contact Rhonda Caldwell.
- Discussion of stage issue. Suggested a stipend paid for by FOAS for someone who can coordinate this. This will be a long term project. Discussion of soliciting applications for this stipend position. Need to create job description. Information about position and call for steering committee members will be placed in up coming news letter.
- Sunday December 13<sup>th</sup> National Society of Arts and Letters meeting will be at SCAPA. SCAPA high school students will be performing for this group.
- Brochures advertising SCAPA productions were given out to be distributed in various parts of town (public libraries, offices etc).

6. Principal/Faculty Report – Marilyn Cunningham added to the discussion re the stage.

7. Fundraising: Rita Polzin

- Kroger cards – 25 have been distributed. This is progress from 5 last year.
- School Pax have arrived but only 150 have been sent so far. These feature the following stores - Kroger, Foot Locker, Subway, Travelocity. Additional packs have been ordered and all will be distributed when additional packs arrive.
- Rita Polzin in charge of Communication and Finance for Dance SCAPA. October 1<sup>st</sup> informational packets will be sent home and information due back by October 28th. Dance SCAPA wear will be sold sooner in the year and be available before the Holiday season. Also brought up the issue of adding Saturday matinee performance to Dance SCAPA. This has been cleared with dance teachers.

8. Productions Report – No report.

9. New Business: Amendments to Policies.

- Under Article VIII Arts Representative. The following will be added: “1 representative for each arts area at SCAPA Bluegrass, and 1 representative for each art area at SCAPA Lafayette”. Under Section 2 H. “Arts area representative to be the correspondence person between the specific art area teacher and the parents. The art area representative for Bluegrass will form an email distribution list for grades 4-8. This will consist of majors and minors. The art area representative for Lafayette will form an e-mail distribution list for grades 9-12.

They will inform parents of the specific information from the arts area teacher and submit pertinent information to the monthly newsletter.”

- Motion to approve by Rita Polzin, seconded Jennifer Gorena.
- Fund Allocation Policies and Procedures: New wording to be as follows:
  - I.General Policies
    - e. Emergency fund approval for an arts/school related item that has a deadline that falls between monthly Board meetings, shall require previous proposal, discussion, and/or approval of the event or expenditure at a board meeting. An emergency financial meeting shall be held (this meeting can be called by e-mail) and a signature can stand for a verbal vote.

Motion to approve by Jennifer Gorena seconded by Carolyn Waterbury Tieman.

10. Guest speaker : Al Shapere (parent of current 4<sup>th</sup> grader) spoke about a fundraising opportunity using Amazon Internet site. He will follow up with Ms. Cunningham with this and then proceed as appropriate and post to both FOAS and SCAPA websites.

11. Announcement of Next Meeting: Tuesday October 20<sup>th</sup> at 4:00 .

12. Meeting adjourned at 8:12

Meeting minutes submitted by Verity Mathews